

# Westfield Fire and Rescue District

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## Special Meeting

April 5th, 2021

*Trustee Schmidt commenced the meeting via Zoom on April 5th, 2021 at 6:32 pm. Roll call: Patterson- here, Horner- here, Schmidt- here. Meeting commenced.*

Guests- Carol Rumburg, Ron Oiler

### Comments from the floor

- N/A

### Chief's Report

-Chief Fletcher in attendance.

-29 total runs for the month of March. 14 were EMS, 11 fire and 4 MVAs. 23 runs were in the Township, 4 in the village, 1 in Lodi and 1 in Homerville for 23 residents and 6 non-residents.

- Firefighter 1 Transition classes started March 16th and are sponsored by the Medina County Career Center. The classes are held every Tuesday, Thursday and Saturday. Five (5) students are currently enrolled.

-Mezzanine project is almost complete.

- 5 year plan update- The outline was sent out for review.

-Lexipol update- Working on the updated policies and procedures. The board of Trustees will have them soon to review.

-Hydrant maintenance is starting this week.

### Minutes to be approved

\_\_\_\_\_ March 15th, 2021 Special Meeting- *Trustee Schmidt motions to approve the minutes as presented; seconded by Patterson. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.*

### Old Business

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- Water bill late fee- the bill was received three (3) days before it was due. After the board approved the WFRD payment listing, the water bill was sent out, however, it was considered late. The late fee is 10% of the total bill.

## New Business

- N/A

## Fiscal Officer Report

- FO Kurtz in attendance.
- Fund Status (See Attached)
  - Secondary Checking- \$102,196.60 (money market)
  - Primary Checking- \$221,056.29
  - Total Fund status- \$323,252.89
- Cash Summary by Fund (See Attached)
- Payment Listing- totals \$37,720.72 (See Attached)
  - Trustee Schmidt questioned the payments for employees. This payment listing is for quarterly, bi-weekly and semi-monthly pay for employees.
  - Trustee Patterson questioned the \$1,800 to the Medina County Career Center. This was for Firefighter 1 training course for one of the firefighters.

***Trustee Schmidt motions to pay the bills totaling \$37,720.72; seconded by Patterson. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.***

- Revenue Status (See Attached)
- Receipt Listing (See Attached)
- Appropriation Supplemental (See Attached)

## Correspondence

- N/A

## Announcements

- Next meeting will be Monday April 19th, 2021 at 6:30pm via Zoom.

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*Trustee Schmidt makes a motion to adjourn at 7:15 pm; seconded by Horner. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Meeting adjourned.*

*Respectfully submitted by:*

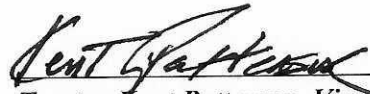
*Amy M. Banfield*

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Date approved: 4-19-21

  
Trustee Micheal Schmidt, Chair

  
Trustee Kent Patterson, Vice-Chair

  
Trustee Craig Horner, Board Member